Minutes of the Meeting of the Board of Trustees
Town of Pelham Public Library
530 Colonial Avenue
Pelham, New York 10803

The June 12, 2024, meeting was held at 7:30 pm, in-person at the Library.

**Trustees Present:** Lisa Robb, Rob Gimigliano, Catherine Campbell, Keith Keaveny, Paul Tapogna, Amie Hughes, Nadira Boodhoo, Matt Kane, Jennifer Meyer, Judy Shampanier

**Absent:** Michelle Dvorkin

**Others Present:** August Turner, Library Director

**CC called the meeting to order at 7:37 pm.**

**Minutes**
- Action Item: Approve May 8, 2024, meeting minutes as presented by CC. KK moved, and ND seconded. Passed unanimously, with JS and JM abstaining.

**Finance Committee**
- Financials of May 31, 2024, presented by NB
  - Door counter purchase accounts for large equipment expenditure
  - Banking updates
    - ACH and wire capabilities with proper protections to be implemented in June
- Action item: Accept financials as of May 31, 2024, as presented by NB. AH moved, and RG seconded. Passed unanimously.

**Buildings and Grounds**
- Report given by RG
  - New door counter installed
  - Will keep an eye on the flat roof and any potential leaks

**Friends’ Liaison Report**
- Presented by JS
  - The September event at the library will be called Booktemberfest and will be held on September 28, from 5-8 pm.
  - We will close the library that day to ensure a smooth setup.

**Policy Committee**
- Presented by CC
  - Finalized versions of the Review of Materials Selection policy, Reconsideration of Library Materials policy, and Request for Reconsideration Form were distributed.
  - Continuing education requirements for Board trustees were reviewed.
  - Trustees were reminded that they must complete sexual harassment prevention training each year.

**President’s Report**
- Presented by CC
The Campaign Committee sent out a RFP and received three good proposals.
After interviewing two of the companies, the committee selected Plan A.
Action Item: Approve undertaking a capital campaign and forming a capital campaign committee comprised of residents. ND moved, and JS seconded. Passed unanimously.
Action Item: Motion to approve Plan A contract. JS moved, and PT seconded. Passed unanimously.

Director’s Report
- Presented by AT
  - The Bubble Bus returns on 6/26
  - Upcoming guest readers for Story Time:
    - State Senator Nathalie Fernandez: 6/26
    - Westchester County Executive George Latimer: 7/24

Adjournment at 9:03 pm by CC

Next Meeting: The next regular meeting of the Town of Pelham Public Library Board of Trustees will be held on Wednesday, July 17, 2024, at 7:30 p.m.