

Minutes of the Meeting of the Board of Trustees of the Town of Pelham Public Library

530 Colonial Avenue Pelham, NY 10803

The June 7, 2023 7:30pmET Meeting was held in person at the Library.

Trustees Present: Catherine Campbell, Judy Shampanier, Jennifer Meyer, Lisa Robb, Matt Kane, Paul Taponga, Rob Gimigliano, Michelle Dvorkin, Keith Keaveny, Amie Hughes

Trustees Absent: None

Others Present: Maura Curtin, Town of Pelham Trustee Library Liaison; Augusta Turner, Library Director

Meeting Called to Order: 7:32pm by CC, President, quorum present for conducting business.

Minutes

- **Approval of May minutes:** Motion to approve Minutes as corrected. PT moved to approve, AH seconded, Motion passed unanimously. KK and LR abstained due to meeting absence.

Finance Committee – presented by KK

- **Financial statements of 5/31/23**
 - income and payroll as projected and scheduled
 - expenses in line as projected and scheduled
 - a donation was made by the Meehan family for a collection of nature books. A custom book plate designed by a staff member will be included in the books.
- **Approval of Financial statements as presented:** MK moved to approve, MD seconded, Motion passed unanimously.

Friends' Liaison Report – presented by JM

- Hosts are needed for Novel Night Sept. 30 2023. 700 dinner seats are needed and another 200 attend the dessert portion of the event. Compared to prior year's the response is slow. In 2018 there were 30 dinners
- Committee members will be at the Pelham Market selling raffle tickets. They are also launching a social media campaign to recruit more hosts

Master Plan Committee –presented by CC

- Feasibility Study draft was issued by Plan A.
- After all draft reports are submitted for review, the committee will present next steps to the Board.

President's Report – presented by CC

- Reminder September 27 at 7pm, the Board will have a training session with Jerry Nichols, a Board training consultant.
- The Board requested that pizza be served before the meeting.

Communications Committee – presented by AH

- AH shared materials created by Sean Mosher-Smith, who will be designing brochures for the Library as discussed at a previous meeting

Director's Report – presented by AT

- A group of 21 ESL students from Pelham High School visited the Library. They were given a tour and received Library cards. The Albanian and Spanish speaking middle and high school students were accompanied by their ESL teacher and 2 student translators.
- Our ESL classes for adults are meeting weekly on Monday nights. Three of the parents of the ESL students who visited the Library attended our most recent Monday night class.
- Circulation for e-books and e-audiobooks continues to increase
- The Invasive plant workshop was very successful and was attended by 17 children and accompanying adults
- The Defensive driving course had 16 drivers. Participants each paid a \$35 fee required by the state in order to receive point reduction on their driving records.
- A 3-hour babysitting techniques workshop was well received. It was geared for new babysitters and was attended primarily by middle school students. The 18 participants received certificates after completing the course.
- AH reported that her child took the babysitting workshop and found it to be beneficial. She even raised her rates after attending.
- The Library will be hosting tables at the Juneteenth and Pride Day celebrations and also two of the Pelham Markets. Marketing materials, crafts for kids and QR codes linking library resources will be featured.
- AT informed the Board that per NYS law, two members of the staff will be trained in administering NARCAN (an emergency medical treatment for a person who has overdosed on opiates).
- AT thanked Board members who called or emailed NYS elected officials to advocate for support of 2023 library funding.
- AT will attend a Professional Development workshop offered by WLS. The topic is strategies for engaging new users from communities served by the library.
- AT shared the happy news our Librarian, Colette Storti-Roberts, will welcome a new child in August. The Board asked AT to wish the librarian much happiness on this wonderful news.

New Business

Meeting Adjourned: 8:53pm by CC.

Respectfully Submitted, Lisa Robb, Secretary

Next Meeting: The next regular meeting of the Town of Pelham Public Library Board of Trustees, Wednesday, August 9 at 7:30 p.m. at the Pelham Library